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RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK

Ref No: 26/RM&DD/REDRH   **Dated: 15th May, 2012**

To,

   All District Collectors –cum-
   Head of District level committee of REDRH Project

Subject: **Data Entry in Web portal of REDRH Project**

Sir,

   The REDRH Web Portal www.sikkimrmdd.gov.in is under construction by Department of IT, Government of Sikkim. The "Beneficiary Module" has been completed and is ready for data entry. The beneficiary details need to be entered from the District level. User id and passwords have already been provided over email (and are available with the ADC-Dev). After first login, please reset the passwords at the earliest.

   The data entry of Beneficiary Module is very simple and the Edit/Delete option is also provided to update wrongly entered entries. The 9 digit Allotment Order is automatically generated while entering the beneficiary details. **Please ensure that the same machine generated 9 digit Allotment Order is also entered in the hard copy of the Allotment Order.**

   Please start the data entry in the website, incase you feel any difficulty a short hands on training is scheduled on 18th May, 2012 (Fri) in RMDD head office. Please feel free to coordinate with Shri Prem Rai, AD-IT < 09932294277 Email: prem.rai@nic.in> in RM&DD headoffice for any facilitation needed in this regard.

                                                           Yours faithfully,

Encl: As above

                                                           (Sandeep Tambe)
                                                           Special Secretary

CC: (for information please)
   1. **Secretary LR&DMD**
   2. **Secretary RM&DD**
   3. **Secretary DIT** with a request to ensure that the website is up and running 24x7